

## October 5, 2022

Board members present for regular session at 9:00 a.m. were: Hoadley, Shelley, Twombly, Walker and Wedemeyer.

Also present: Mandy Berg and Nick Kauffman. Ric Hanson, KJAN; Caleb Nelson, Adair County Free Press; Jennifer Nichols, Atlantic News Telegraph; and Mandy Billings, KSOM joined via conference call.

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8 along with in-person public attendance in the boardroom.

**MINUTES:** Moved by Twombly and seconded by Hoadley to approve the minutes from August 24, 2022. Approved.

**CLAIMS:** Moved by Walker and seconded by Shelley to approve the following claims:

Adair Co Sanitary Landfill	Per Capita Census	\$21,336.00	ISAC Unemployment	3rd Quarter Unemployment	\$1,766.71
Adair News, The	Property Taxes	\$52.25	Jensen, Randall	Pest Control	\$58.00
Agri Drain Corp	Culvert Supplies-6"X100 Tile	\$159.34	Johnson Controls Security	FY23 Quarterly Billing	\$558.99
Alliant Energy - IES	Intersection Lighting	\$89.17	Kinzie Service	Service/ New Tires 1-4	\$159.95
Angela Johnston	Business Cards Design	\$37.00	Lilly, Greg	Township Meeting	\$20.00
Aramark Uniform Services	Floor Mats	\$150.11	Linde Gas & Equipment Inc	Welding Supplies	\$201.21
Auxiant	HRA Insurance Trust Claims	\$1,299.86	Mail Services LLC	Print & Postage	\$347.43
Brewer, Alan	Township Meeting	\$20.00	Marco, Inc. NW 7128	Maintenance Contract	\$76.81
Bridgewater Tires & More	Labor-Tire Repair	\$60.00	McMorran Lawn Services	Lawn Work/ Fertilizer	\$185.00
Calhoun-Burns And Assoc	Eclipse Hills Bridge Analysis	\$535.90	Mediacom	Data Processing, Internet	\$441.76
Central IA Distributing Inc	Custodial Supplies	\$452.80	Midwest-Wheel Companies	Safety-Led Beacon Amber, Equip	\$801.61
Central Iowa Ready Mix, Inc.	40 Cy Flowable Fill	\$5,882.00	Monaghan, Barry	Conservation Rent	\$289.00
Cintas	Uniforms, Mops & Mat Service	\$90.70	Northland Products Co	Oil/Grease	\$332.51
Cott Systems, Inc	Scanned Plat Books Digital Files	\$819.25	O'Brien, Vince	Township Meeting	\$20.00
Daughenbaugh, Cole	Tire Labor & Tire Tubes	\$5,870.00	Office Machines Company	Office Supplies	\$44.04
Diamond Oil Co	Diesel-994.70 Gallons	\$3,033.08	Orient City	Transfer Of Jurisdiction	\$579.35
Dolan, Mandy	Mileage	\$63.75	Orient Municipal Light	Utilities-Electric Orient Yard	\$18.88
Dollar General Charge Sales	Custodial Supplies	\$58.30	Palmer, Ray	Meals & Lodging	\$45.53
Eckles, Clint	Township Meeting	\$20.00	Perry E. Crabtree	Office Window Washing	\$130.00
Edsall, Carolyn	VA Mileage	\$233.46	Plymessenger, Craig	Township Meeting	\$20.00
Election Source	Democracy Suite Coding	\$350.00	Postmaster	Postage-	\$120.00
Finck, Jim	Township Meeting	\$20.00	Productivity Plus Account	Equipment Repair, Parts	\$425.51
FNB Bank	Ach Origination Fees	\$121.70	Ross, Tracy J	Township Meeting	\$20.00
Frederick, Jim	Township Meeting	\$20.00	Ross, Wayne	Township Meeting	\$20.00
Galls, LLC	Uniform Supplies	\$91.92	Schildberg Const Co Inc	Maintenance Rock & Misc Yards	\$134,096.74
GATR Of Des Moines, Inc	Parts-#508	\$167.84	Schindler Elevator Corp	Yearly Billing	\$2,834.75
Gilman, Ethan	Township Meeting	\$20.00	Schneider, Justin	Township Meeting	\$20.00
Grantham Sanitation	Trash Pickup	\$198.00	Southern IA Rural Water	Utilities-Water (Adair Shop)	\$86.85
Greenfield Lumber Company	Radios, Parts, Equipment Supplies	\$159.95	Storey Kenworthy	Check Stock	\$394.40
Greenfield Municipal Utilities	FY23 Utilities Atura	\$150.00	Tires & Service Inc	Labor-Tire Repair #503	\$72.00
Greenfield True Value	Key	\$3.74	Titan Machinery	Filters-#404	\$179.85
Hansman, David A	Equipment Check/ Repair	\$1,019.00	Treasurer State Of Iowa	Fy23 Juvenile County Base	\$287.00
Herrmann, Carol	Township Meeting	\$20.00	Truck Center Companies	Parts-#501	\$471.18
Hillcrest Apartments Of Adair	ATURA Fy23 Rent	\$250.00	Unplugged Wireless	Radio Repairs	\$950.00
Housby Mack Inc	Filters	\$257.34	US Cellular	Back Up Internet	\$21.19
IA County Engineers Assoc	Iowa Co Engineer's Conf	\$1,300.00	Varley, Chad	Township Meeting	\$20.00
Ia Law Enforcement Academy	Instructor Recert	\$350.00	Verizon Wireless Bellevue	Cellular Phone Service	\$528.39
IMWCA	Work Comp Premium FY22-23	\$3,567.00	Wex Bank	Gas Co Cars	\$237.86
Infomax Office Systems	Computer Services	\$10,583.10	Windstream	Telephone Utility	\$692.96
ISAC Group Dental	Dental Ins Premiums	\$277.94	Young, Nancy	VA Rent, October	\$450.00
ISAC Group Health Program	Health Ins Premiums	\$3,696.00	Ziegler Inc	Parts/Filters	\$9,346.72
ISAC Group Vision	Vision Ins Premiums	\$41.76		<b>Grand Total</b>	<b>\$220,300.44</b>

0001 - GENERAL FUND	\$18,005.03
0002 - GENERAL SUPPLEMENTAL	\$1,145.82
0003 - AMERICAN RESCUE PLAN ACT FUND	\$819.25
0011 - RURAL SERVICES	\$22,377.81
0020 - SECONDARY ROAD	\$172,636.97

8500 - ADAIR COUNTY INSURANCE TRUST

\$5,315.56

**GRAND TOTAL \$220,300.44**

Approved.

**TOWNSHIP CLERK WAGES:** Moved by Shelley and seconded by Hoadley to approve the township clerk wages for Julia Frederick, Orient Township for \$20.00; Mike Sheeder; Jefferson Township for \$20.00; Ron Maas, Jefferson Township for \$20.00; and Dave Barrett, Grove Township, for \$20.00. Approved. Rich Wallace entered at 9:02 a.m.

**MANURE MANGEMENT PLANS:** Moved by Walker and seconded by Twombly to acknowledge receipt the manure management plans for Prestage Farms PI286 and PI281. Approved.

**JEFFERSON TOWNSHIP – CLERK RESIGNATION:** Moved by Shelley and seconded by Hoadley to accept with regrets the resignation of Ron Maas as Jefferson Township Clerk effective September 22, 2022. Approved.

**JEFFERSON TOWNSHIP – CLERK & TRUSTEES APPOINTMENTS:** Moved by Shelley and seconded by Hoadley to appoint Mike Sheeder as Jefferson Township Clerk and Justin Schneider, Ethan Gilman, and Chad Varley as Jefferson Township Trustees. Approved.

**CHILD ABUSE PREVENTION GRANT DRAW DOWN:** Moved by Hoadley and seconded by Twombly for Auditor Berg, as contract administrator, to sign the Child Abuse Prevention Grant Draw Down. Approved.

**ELECTION INCIDENT RESPONSE PLAN:** Auditor Berg explained that the Election Incident Response Plan needs to be updated annually and must be filed with the Secretary of State's office. The plan contains information on how the County is to respond and who to contact in various emergency situations and is considered a confidential record per Iowa Code 22.7(50). Moved by Shelley and seconded Walker to acknowledge that the Election Emergency Response Plan has been updated and to allow the Auditor's office to file the Election Incident Response Plan with the Secretary of State's Office. Approved.

**RENODRY DEHYDRATION SYSTEM –** The Board discussed the need for the installation of Renodry's dehydration system in the Courthouse. Supervisor Wedemeyer stated that he had contacted Renodry's references and all gave good reviews with the product. Supervisor Shelley stated that he thinks we need to focus on the bigger issue with the outside walls. Rich Wallace, Courthouse Maintenance, stated there was very little research on whether this product actually works and was hesitant to try the product. Supervisor Twombly stated he had an issue with the Company changing it's name every couple of years and also thinks we need to focus on the fixing the outside of the building. Moved by Shelley and seconded by Twombly to not move forward with the Renodry Dehydration System. Approved. Wallace exited at 9:11 a.m.

**ENGINEER – Discuss Fuel System:** Engineer Kauffman and the Board discussed adding in a new fuel system. Engineer Kauffman stated that currently fuel is utilized by the Conservation department, Sheriff's department, and for the Nodaway Valley School District and that the City of Greenfield and Greenfield Municipal Utilities would be interested in also getting fuel from the County if we were to get a bigger tank. The bigger tank would allow the County to receive tanker loads of fuel which would be ten to fifteen cents per gallon savings. However, the other entities would not see much that savings as we would collect an extra four cents per gallon, on top of the five cents per gallon we charge them for administration fees, in order to pay for the new system. Kauffman stated that the biggest savings would be from our own use as we use the most fuel, but it is also a benefit for the County for these other entities to be part of the contract. The School is also in favor of a new tank as it is more convenient with access and their billings. Kauffman showed a layout to the Board of where this tank could be setup. Kauffman also discussed the possibility of using just one vendor and going out for bids for buying fuel just to make sure we are getting the best price. The project would cost around \$170,000 for a new system if no work is done ourselves. The first step would to be ordering a new tank which may take around 20 weeks to receive and then moving the automated system from the old tank to the new tank. The funds are not currently in the Secondary Road budget, but Kauffman stated he has plenty in his fund balance to do an amendment to pay for the tank. Moved by Twombly and seconded by Shelley to allow Engineer Kauffman to move forward with his plan for a new fuel system. Approved. **Maintenance & Activities Report:** Kauffman gave an update to the Board on the following projects: Sent an offer to Carney, another letter was sent for items within the right of way, South Townline Road project, G61 is open, and Washington bridge.

**ADJOURNMENT:** Moved by Twombly and seconded by Hoadley to adjourn at 9:42 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Matt Wedemeyer, Chair

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor